

# NEA-ALASKA/R BYLAWS

## ARTICLE I Name

The name of this membership body shall be NEA-Alaska/Retired (NEA-Alaska/R), an affiliate of NEA-Alaska.

## ARTICLE II Membership and Dues

### SECTION A. MEMBERSHIP

1. An active member is any person who was an NEA member while employed, meets the eligibility standards, and is current in dues payment.
2. A pre-retired subscriber is any current NEA member who is vested in TRS or PERS, is not retired, and is current in dues payment. Pre-retired subscribers have all the privileges of active members except the right to vote or hold office.

### SECTION B. ELIGIBILITY

1. Any person who is currently retired and receiving benefits from the Alaska Teachers' Retirement System.
2. Retired teachers from other educational institutions in Alaska, including but not limited to colleges, universities, and private non-public schools in Alaska.
3. Retired teachers from states other than Alaska who are currently residing in Alaska.
4. Educational Support Personnel currently retired and receiving benefits from the Public Employees' Retirement System.

## SECTION C. PROOF OF MEMBERSHIP

The President of the Association shall furnish a membership card for each member declaring him/her entitled to all rights and privileges granted by the Association's By-laws.

## ARTICLE III

### Dues

The dues for active membership in the Association shall be determined by NEA-Alaska Bylaws and shall be collected with the NEA-Alaska dues.

## ARTICLE IV

### Officers and Directors-at-Large

## SECTION A. OFFICERS

The officers of the Association shall be the President, Vice-President, Secretary, Treasurer and the NEA-Alaska/R Regional Directors.

## SECTION B. DUTIES OF THE OFFICERS

1. PRESIDENT. The President shall:

- a) be the chief policy officer of the Association;
- b) be the chief spokesperson of the Association;
- c) prepare the agenda for and preside over all meetings of the Association and the Board of Directors;
- d) appoint members to committees with the approval of the Board of Directors;
- e) authorize all expenditures, monitor expenditures on a regular basis, present at each Board of Directors meeting an updated financial statement of expenditures, recommend adjustments to the Board of Directors that are deemed necessary, and present to NEA-Alaska an annual Budget Proposal;
- f) conduct elections and submit, or cause to be submitted, to the membership of the Association such other matters or preparations as are required by these Bylaws;
- g) chair the NEA-Alaska/Retired Caucus at DA; and
- h) perform other such duties as usually pertain to the office of the President.

## 2. VICE-PRESIDENT

The Vice-President shall perform duties as usually pertain to the office of Vice-President. In the event of a vacancy in the office of the President, the Vice-President shall succeed to the Presidency and shall perform the duties of the office as though he/she had been elected thereto.

The Vice-President shall chair the budget committee and maintain the fiscal records including individual member dues collection and reconciliation.

The Vice-President shall:

- a) Work with the president in the preparation of an annual budget.
- b) Prepare budget reports for board meetings.
- c) Prepare corpus fund reports for board meetings.
- d) Track and maintain an account record for active members in the AIM program.
- e) Inform NEA-Alaska when an active member's AIM account is fully paid and the member can move to pre-retired or retired status.
- f) Inform each local president as to who in their local is enrolled in the AIM program.
- g) Inform each local's payroll department about the increased payroll deduction for employees enrolling in the AIM program.
- h) Prepare an end of the year report on the total income generated by the AIM program and the total expenses incurred in paying the NEA pre-retired dues.

## 3. SECRETARY

The Secretary shall be responsible for preparing records of all official meetings and for timely distribution of the minutes of all such meetings.

## 4. NEA-ALASKA/R REGIONAL DIRECTOR

The NEA-Alaska/R Regional Director shall serve on the NEA-Alaska Board of Directors and the NEA-Alaska/R Board of Directors.

## SECTION C. TERMS OF OFFICE

1. The regular term of the office for the President, the Vice-President, the Secretary and the Treasurer shall be for two years beginning on the first day following the adjournment of the NEA Representative Assembly.
2. The regular term for the NEA-Alaska/R Regional Directors shall be two (2) years.

3. An NEA-Alaska/R Directors-at-Large will serve two (2) years with staggered terms (one elected the year the NEA-Alaska/R Regional Director(s) is elected and two the alternate year).

#### SECTION D. DIRECTORS-AT-LARGE

1. There will be three (3) NEA-Alaska/R Directors-at-Large.
2. The Directors-at-Large will be voting members of the NEA-Alaska/R Board of Directors.

#### SECTION E. NOMINATIONS AND ELECTION OF OFFICERS, DIRECTORS-AT-LARGE, AND DELEGATES TO D.A.

##### 1. Nomination

Every year the Board of Directors shall form a nominating committee which shall consist of the NEA-Alaska/R Board members whose terms of office are not due to expire and at least two other active members who are not part of the Board of Directors.

The nominating committee shall present at least one and preferably two nominees for each position to be filled. Nominations from the membership may be made by written petition to the President. All nominees must be members in good standing of NEA-Alaska/R.

Nominations shall be submitted to the NEA-Alaska/Retired President by the last day of the NEA-Alaska Delegate Assembly.

##### 2. Elections

###### a) Board of Directors

The candidate receiving a majority of the votes cast shall be declared elected.

Election to the office of President - NEA-Alaska/Retired by the retired members shall constitute election to the Delegate Assembly for all purposes.

The election of officers and directors-at-large shall be conducted by NEA-Alaska following Delegate Assembly at the same time the NEA-Alaska Board member election is held.

###### b) Delegates to NEA-Alaska Delegate Assembly

- 1) The Board of Directors shall establish procedures for the nomination and election of delegates to represent the Association at the NEA-Alaska Delegate Assembly.
  - 2) Delegates shall be elected and their names submitted to the NEA-Alaska offices not later than November 15 of the year prior to the next Delegate Assembly.
  - 3) Delegates shall be elected for a term of one year.
  - 4) Alternate delegates shall be elected concurrently with the delegates. Alternates shall be designated as First Alternate, who will fill the first delegation vacancy; Second Alternate, who will fill the second delegation vacancy; and so forth, according to their ranking by election results.
  - 5) Nominations may be made by any member.
  - 6) The Associations shall strive to insure that the ethnic minority makeup of its delegation be at least proportional to the ethnic minority membership in NEA-Alaska/Retired.
3. Unexpected Vacancies
- a) Vacancies occurring after an election shall be filled by appointment of the Board of Directors.
  - b) Appointees to fill vacancies shall serve until the next regular election.

ARTICLE V  
Board of Directors

- A. The Board of Directors of NEA-Alaska/R shall include the officers of the Association and three (3) Directors-at-Large.
- B. The executive powers of the Association shall be vested in the Board of Directors.
- C. Duties of the Board of Directors:
  1. Have general charge of the work of the Association.
  2. Serve as the policy making body of the Association.
  3. Declare vacancies in Association offices which exist under these Bylaws.
  4. Fill vacancies in elective offices as provided by these Bylaws.

5. Give approval to all expenditures made by the Association.
6. Adopt procedures for electing delegates to the NEA-Alaska Delegate Assembly and the NEA Representative Assembly that are in compliance with the NEA Bylaws.
7. Approve committee appointments made by the President.

#### D. Quorum of the Board of Directors

Four (4) members of the Board of Directors shall constitute a quorum.

#### E. Meetings

1. The Board of Directors shall meet at least three times a year. Notification of such meetings shall be given in accordance with guidelines established by the Board of Directors.
2. All board meetings shall be open to any active member of the Association.

### ARTICLE VI Parliamentary Authority

The rules contained in the current edition of Roberts Rules of Order, newly revised, shall govern the Association in all cases to which they are applicable and consistent with these Bylaws and any special rules of order the Association may adopt.

### ARTICLE VII Amendment to the Bylaws

- A. Any amendment to these Bylaws may be adopted by a simple majority of ballots returned by the membership of the Association after notice of proposed amendment has been submitted to the membership not less than sixty (60) days prior to the vote on such amendment.

- B. Notice to membership shall include filing of proposed amendments with the NEA-Alaska/R Board of Directors and the mailing of the proposed amendments to the membership.

11/86

Revised: 9/30/04; 1/31/10, 2/2/14